

**YIP Sudbury: Class Calendar & Curriculum Overview  
Spring 2023**

**Tuesdays, 7:00-8:30 pm**  
**The Sudbury Foundation, 326 Concord Road, Sudbury, MA 01776**

<b>Session</b>	<b>Date</b>	<b>Description</b>
1	January 17	Introductions, Defining Philanthropy
2	January 24	Learning About the Foundation for MetroWest, Defining Community, Community Needs Assessment Quiz
3	January 31	Nonprofit Structure, First Time Philanthropists, Fundraising Planning
4	February 7	Grants: Application Criteria, What is an RFP?, Budgets
5	February 14	Consensus Building, Sample Decision Making, Introduce YIP Board
6	February 28	Activism, Board Speeches and Voting, Grant Proposals Distributed
7	March 7	Grant Decision Making, Fundraising
8	March 14	Grant Review and Discussion, Fundraising Check-in, Mid-program Check-in
9	March 21	Site Visit Preparation
10	March 28*	<b>Site Visits</b>
11	April 4*	<b>Site Visits</b>
12	April 11	Site Visit Reflection, Final Decision Making
13	April 25	Final Decisions, Preparation for Grant Defense Presentation
14	May 2	Preparation for Grant Defense Presentation
15	May 9	Grant Defense Presentation
16	May 16	Personal Philanthropic Roadmap, Program Evaluations, Graduation Preparation
17	Week of May 22*	<b>Graduation Ceremony</b> – In Person Location TBD

**\*Meeting time may vary**

**Instructor: Julie Williams**

